



Online Proctored Exam Form

Please print this form and bring it with you when you take your exam. This form must be completely filled out and signed by both you and your proctor. Upon completion of the test, this form must be faxed to 630-839-0013 before credit will be issued. Do not schedule any state test until you receive your official transcript. You will need that form to sit for your test.

Contacting the institution and proctor for the exam and any costs associated with the proctored exam, either site or proctor, are the student's responsibility. Appointment dates and times for examination are at the convenience of the proctor.

Today's Date _____

Student Identification and Contact Information

Student's Name: _____ Phone: (_____) _____

Student's License Number: *(If Applicable)* _____

Course Number and title: _____

Student's Address _____

City: _____ State: _____ Zip: _____

Student's Email Address: _____

(Please Type or Print Carefully)

I hereby certify that I have personally taken this exam, I did not use any notes during this exam, nor did I receive any knowledge help relating to the information inside the exam.

(Student Signature)

Proctor Certification and Contact Information

Proctor's Name: _____ Phone: (_____) _____

Proctor's Official Title: _____

Proctor's Institution: _____

City: _____ State: _____ Zip: _____

Proctor's Phone Number *(including area code)*: _____

I attest that I have verified that the student is the actual student listed on this form by checking for positive identification. I understand that the student is not allowed to use any reference material nor copy any portion of this exam. I will call 877-316-0600 ext 802 with any discrepancies or concerns regarding these statements.

(Proctor Signature)